

# The Equality & Human Rights Commission

PWD Yard | The Castle | Jamestown | STHL 1ZZ

[ceo@humanrightssthena.org](mailto:ceo@humanrightssthena.org)



## What you can expect from us

As a client of The Equality & Human Rights Commission, you have the following rights regarding the confidentiality of your personal information and communications with The Equality & Human Rights Commission Commissioners and staff.

1. The information that you provide to us will be kept confidential to the fullest extent allowed by law.
2. You may choose what information you want to provide to The Equality & Human Rights Commission. You will not be denied access to services if you choose to not provide certain information.
3. The information that you provide to us, including your name, address, phone number, and other personal information will not be shared with anyone outside the Commission without your permission.
4. The Equality & Human Rights Commission staff may be required by law to report certain situations even if you don't give them permission to share or report the situations. For example we have an obligation to report suspected child abuse or neglect, threats to self or others, elder or vulnerable adult abuse or the commission of a crime. Commissioners and Staff will inform you of any reporting requirements prior to having conversations with you and will tell you when they must make a report and what information will be shared. Even when these reports are made, The Equality & Human Rights Commission will not share information beyond what is required by law.
5. Some general information about the types of services provided and overall demographics (e.g., age and income ranges, average number of children, ethnicities) of people that use The Equality & Human Rights Commission services will be shared with the agencies that fund The Equality & Human Rights Commission. However, information that specifically could identify **you** as someone who used The Equality & Human Rights Commission services will never be shared unless specifically authorized in writing by you.

Commissioners      Mrs Margaret Anne Catherine Hopkins MBE (Chairperson)  
                             Mrs Janine Elizabeth Egan (Deputy Chairperson)  
                             Miss Cherie Dillon  
                             Mrs Tammy Tanya Williams

6. You can decide how much or how little of your personal information The Equality & Human Rights Commission will or will not be shared with each Commissioner.

7. Your Lead Commissioner will be \_\_\_\_\_

8. Do you have any concerns about your information being shared with other Commissioners YES/NO

9. If yes what are your instructions

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. If you have any questions or concerns about this notice or your rights, or if you have a concern that your confidential information was not treated appropriately, please contact Catherine Turner, Chief Executive Officer (address above)

I, \_\_\_\_\_, have received notice of my rights to confidentiality.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

I, \_\_\_\_\_, have explained this notice to the client.

Signature \_\_\_\_\_

Date: \_\_\_\_\_